

BASKETBALL QUEENSLAND BASKETBALL CONNECT

PARTICIPATING IN A COMPETITION

The new competitions platform designed for the Queensland basketball community.



STEPS REQUIRED TO COMPLETE YOUR PARTICIPATION

STEP 1 – COMPLETE THE REGISTRATION FORM 2

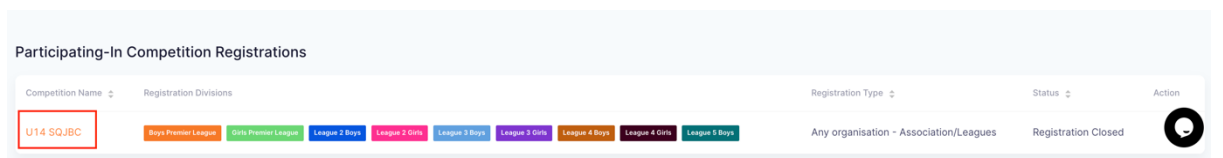
STEP 2 – CREATE TEAMS AND ALLOCATE PLAYERS 7

STEP 3 – PROPOSE GRADES 10

STEP 1

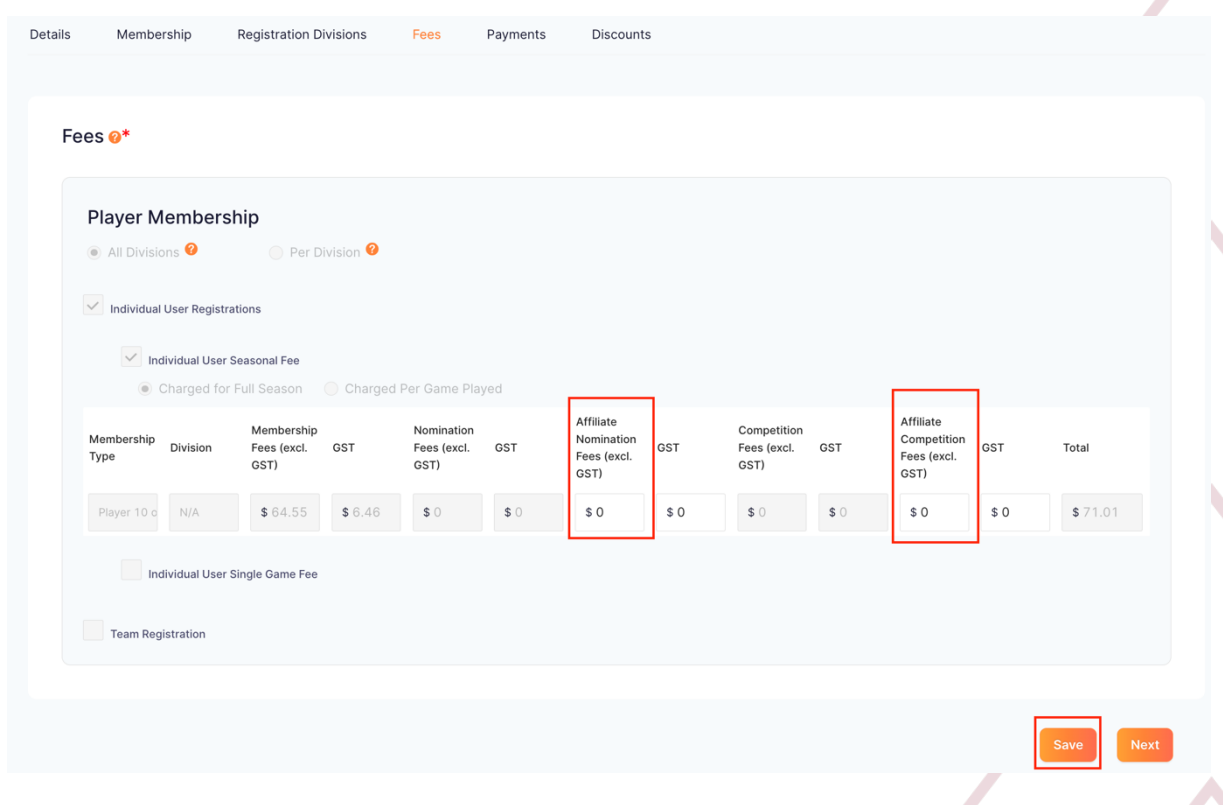
COMPLETE THE REGISTRATION FORM

1 In the **Registrations Module**, select the competition under **Participating-In Competitions**



2 This will take you directly to the **fees** screen. If you are charging any fees to the participant that you require to be paid in full at the time of registration, enter them here then select **Save**

Please note: **Instalments are not offered for this competition**



Fees ?*

Player Membership

All Divisions ? Per Division ?

Individual User Registrations

Individual User Seasonal Fee

Charged for Full Season Charged Per Game Played

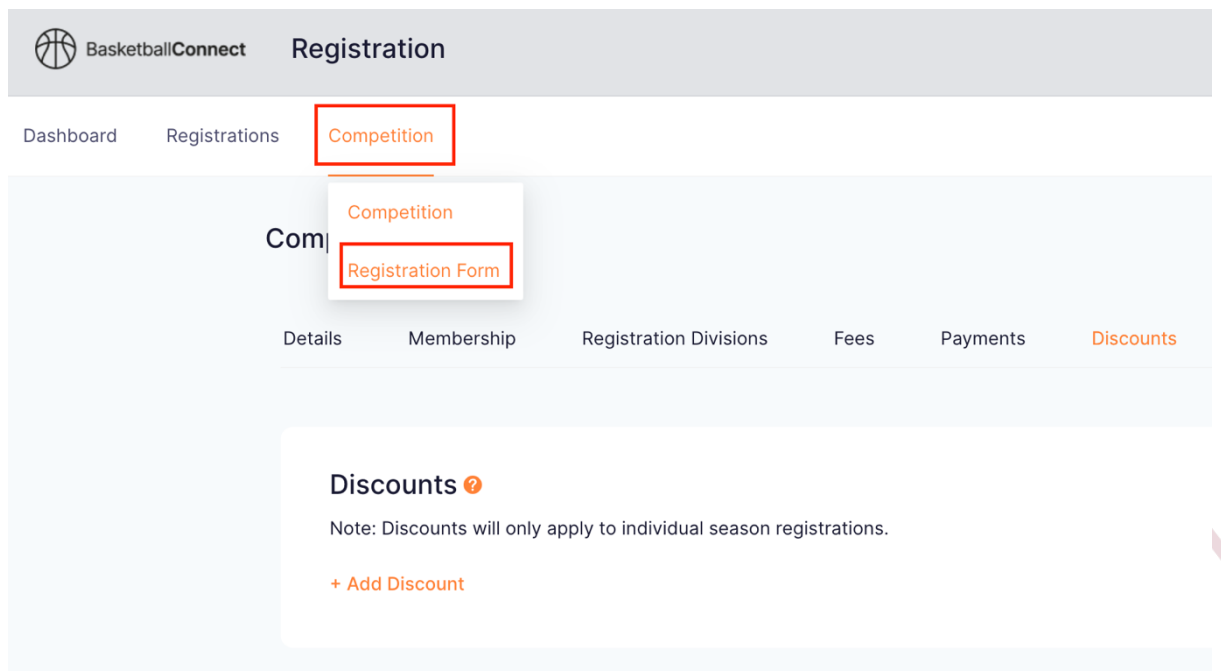
Membership Type	Division	Membership Fees (excl. GST)	GST	Nomination Fees (excl. GST)	GST	Affiliate Nomination Fees (excl. GST)	GST	Competition Fees (excl. GST)	GST	Affiliate Competition Fees (excl. GST)	GST	Total
Player 10 c	N/A	\$ 64.55	\$ 6.46	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 71.01

Individual User Single Game Fee

Team Registration

Save **Next**

3 Select the **Competition Tab** then select **Registration Form**



BasketballConnect Registration

Dashboard Registrations **Competition**

Competition
Registration Form

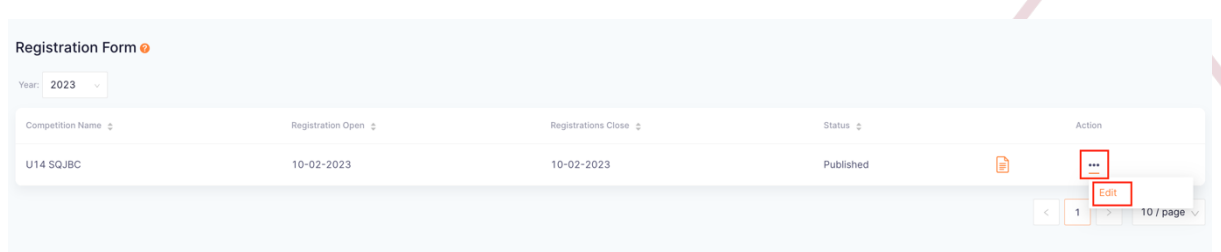
Details Membership Registration Divisions Fees Payments Discounts

Discounts ⓘ

Note: Discounts will only apply to individual season registrations.


+ Add Discount

4 Select the **3 dots** to the right of the competition name then select **Edit**



Registration Form ⓘ

Year: 2023



Competition Name	Registration Open	Registrations Close	Status	Action
U14 SQJBC	10-02-2023	10-02-2023	Published	 Edit



< 1 10 / page

5 Enter the registration open and close dates


U14 SQJBC

Competition Registrations close on 15-05-2023

Registration Open  


Registrations Close  


Membership Product*




6 Select all the **Player 10 and Older** divisions relevant to your association



Player Membership


Membership Type	Registration Type	Registration Divisions	Lock Registrations Immediately 	Registration Cap
<input checked="" type="checkbox"/>	Player 10 or Older	Individual	Boys Premier League	<input type="checkbox"/> <input type="text"/>
<input checked="" type="checkbox"/>	Player 10 or Older	Individual	Girls Premier League	<input type="checkbox"/> <input type="text"/>
<input checked="" type="checkbox"/>	Player 10 or Older	Individual	League 2 Boys	<input type="checkbox"/> <input type="text"/>
<input checked="" type="checkbox"/>	Player 10 or Older	Individual	League 2 Girls	<input type="checkbox"/> <input type="text"/>
<input checked="" type="checkbox"/>	Player 10 or Older	Individual	League 3 Boys	<input type="checkbox"/> <input type="text"/>
<input checked="" type="checkbox"/>	Player 10 or Older	Individual	League 3 Girls	<input type="checkbox"/> <input type="text"/>
<input checked="" type="checkbox"/>	Player 10 or Older	Individual	League 4 Boys	<input type="checkbox"/> <input type="text"/>
<input checked="" type="checkbox"/>	Player 10 or Older	Individual	League 4 Girls	<input type="checkbox"/> <input type="text"/>
<input checked="" type="checkbox"/>	Player 10 or Older	Individual	League 5 Boys	<input type="checkbox"/> <input type="text"/>


Training 


Special Note 

7 Enter any training details and special notes if applicable


Training 
 Special Note 
 Write a brief description of the Competition..

Photos 


 Logo

Reply to contact details 

8 Select any questions you would like available on the registration form
Please note these are not mandatory

Additional Questions 

Registration Questions

- ▼ Additional Personal Questions
 - In which country were you born?
 - Please detail any existing medical conditions, allergies (medical or food) or Illnesses. Please detail a Management Plan (if applicable)
 - Do you take Any Regular Medications?
 - What is your Disability Care Number?
 - What Type of Disability do you have?
- ▼ Other Questions
 - Which Basketball Team do you follow?
 - What other Sports do you play?
 - How did you hear about this Competition?
 - What is your T-Shirt Size (please note these are only Children sizes)?
- ▼ Other Affiliate Questions
 - Please Indicate two preferred playing positions
 - Enable Play with a Friend
 - Your Support is important for the continued success of our organisation. Are you interested?
 - Which School do you/does your child attend?
 - What school grade are you/is your child in?
 - Have you participated in the Sporting School Program?
 - Enable Refer a Friend

9 Select **No Send** for invites for this competition then select **Open Registrations**

Send invites to

Invite

Send

No Send

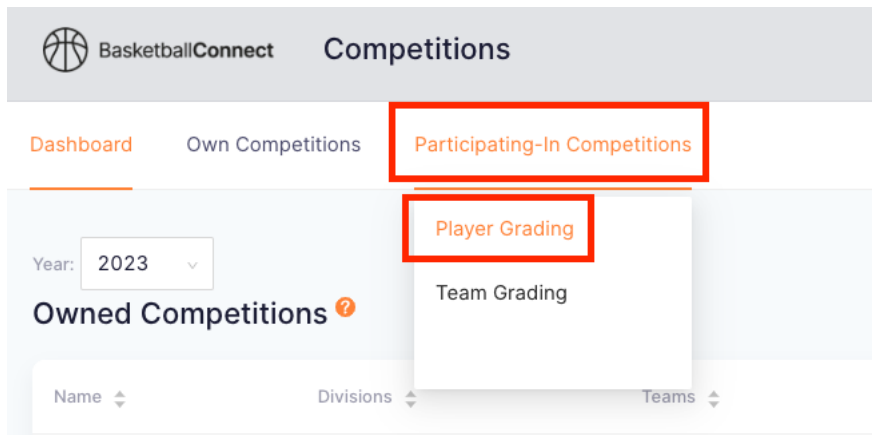
Save as Draft Preview **Open Registrations**

You can now use the URL generated from your registration form to send to participants who will be competing in this competition.

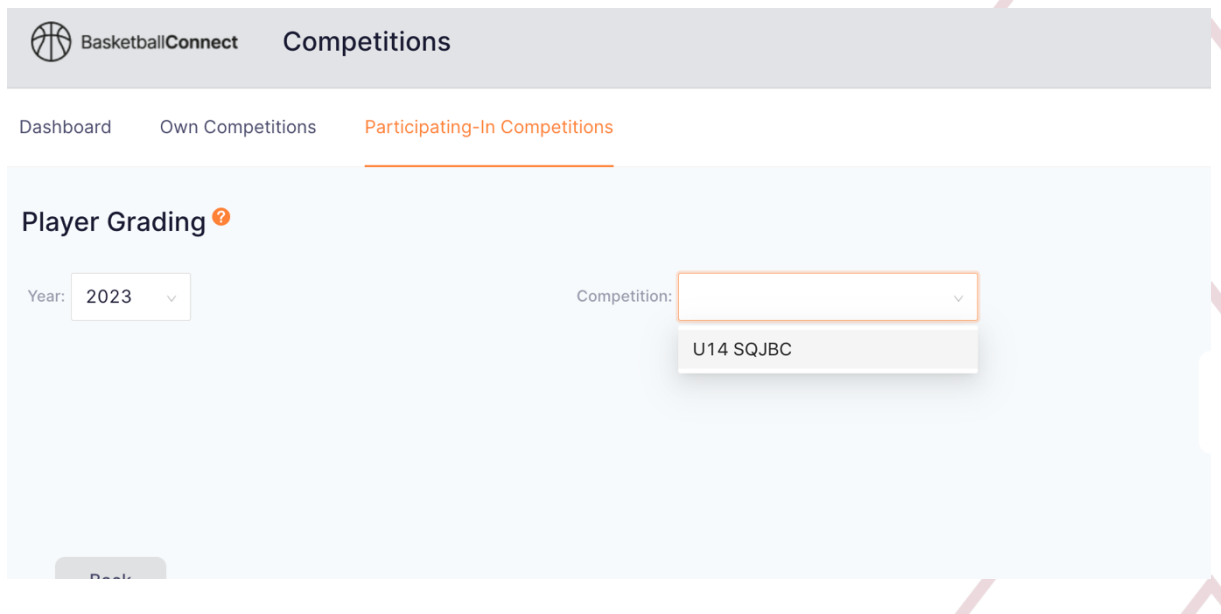
STEP 2

CREATE TEAMS AND ALLOCATE PLAYERS

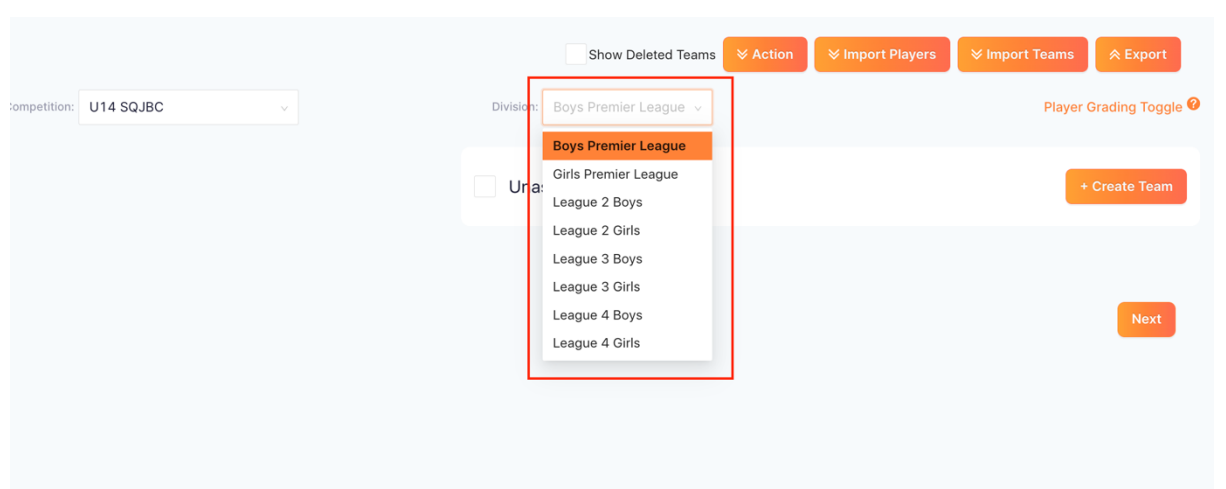
- 1 In the **Competition Module**, select the **Participating-in Competitions Tab** then select **Player Grading**



- 2 In the **Competition drop-down menu**, select the competition

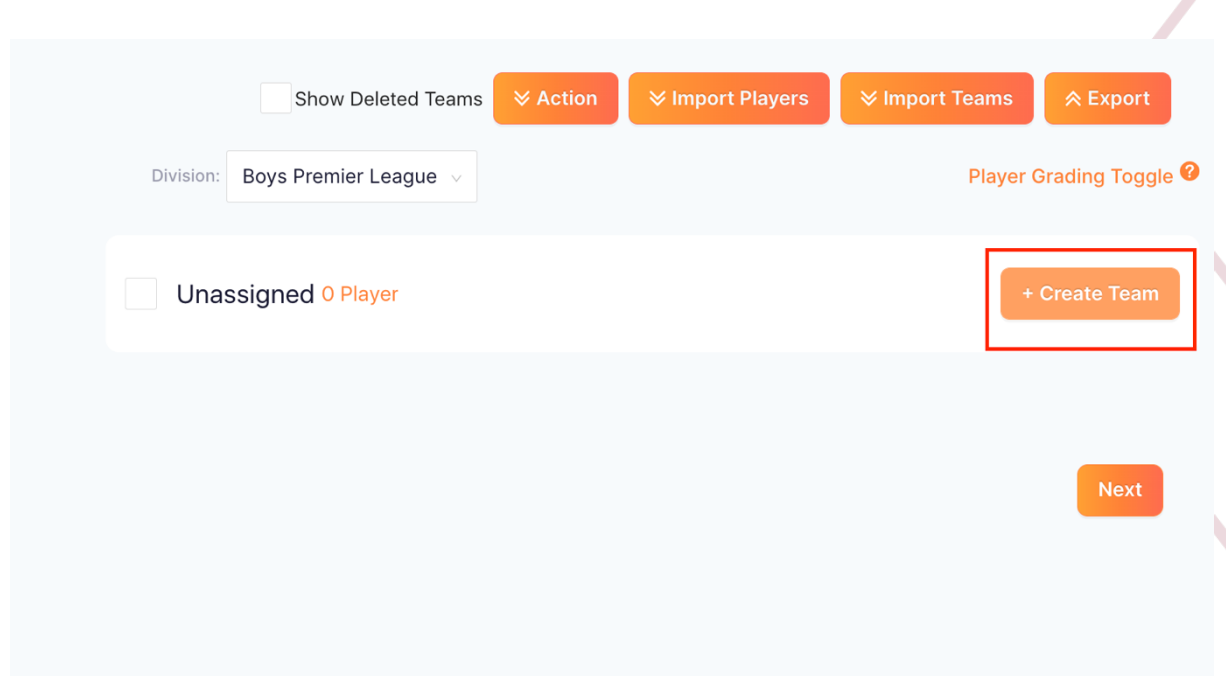


3 Use the **Division drop-down** menu to select the divisions to create teams in



The screenshot shows the 'Create Team' interface. At the top, there is a 'Show Deleted Teams' checkbox, followed by buttons for 'Action', 'Import Players', 'Import Teams', and 'Export'. Below this, the 'Competition' is set to 'U14 SQJBC'. The 'Division' dropdown menu is open, showing a list of options: 'Boys Premier League', 'Girls Premier League', 'League 2 Boys', 'League 2 Girls', 'League 3 Boys', 'League 3 Girls', 'League 4 Boys', and 'League 4 Girls'. The 'Boys Premier League' option is highlighted. To the right of the dropdown, there is a 'Player Grading Toggle' with a question mark icon. Below the dropdown, there is a 'Unassigned' section with a checkbox and the text '0 Player'. A '+ Create Team' button is located to the right of this section. At the bottom right, there is a 'Next' button.

4 Select **+ Create Team**



The screenshot shows the 'Create Team' interface after the division has been selected. The 'Division' dropdown is now set to 'Boys Premier League'. The 'Unassigned' section shows '0 Player'. The '+ Create Team' button is highlighted with a red box. The 'Next' button is visible at the bottom right.

5 Enter the team name then select **OK**



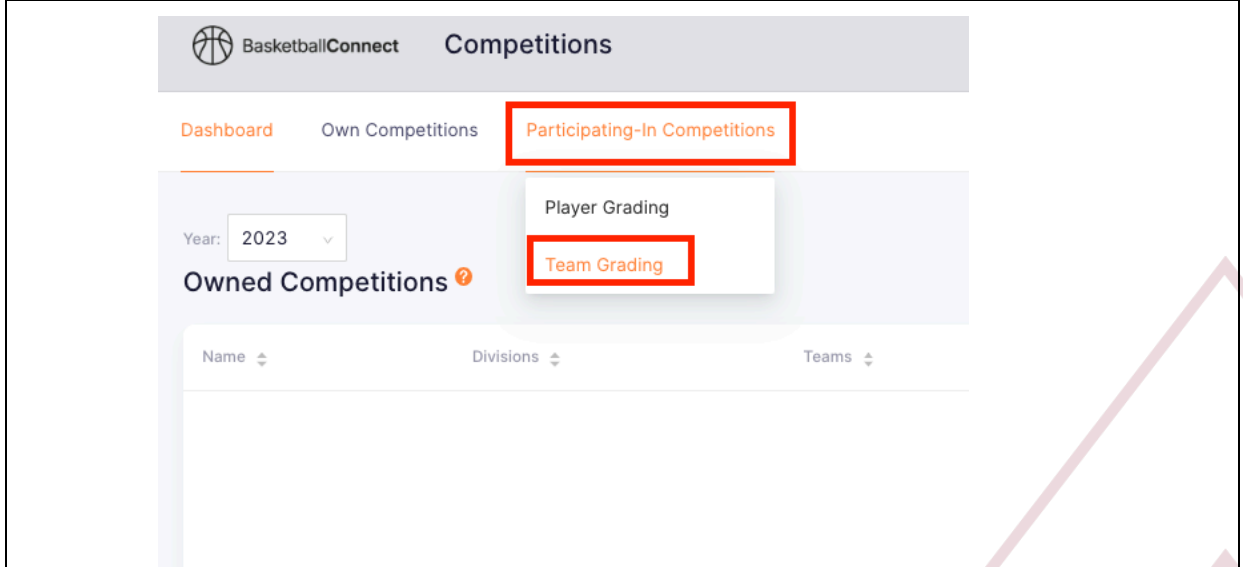
The screenshot shows a modal dialog box titled "Add Team" with a close button (X) in the top right corner. Below the title bar, there is a label "Add Team" and a text input field containing the text "Team 1". At the bottom right of the dialog, there are two buttons: "Cancel" and "OK". The "OK" button is highlighted with a red square. The background of the dialog shows a table with a row for "Unassigned 0 Pla".

Repeat this process for all teams in all divisions.

STEP 3

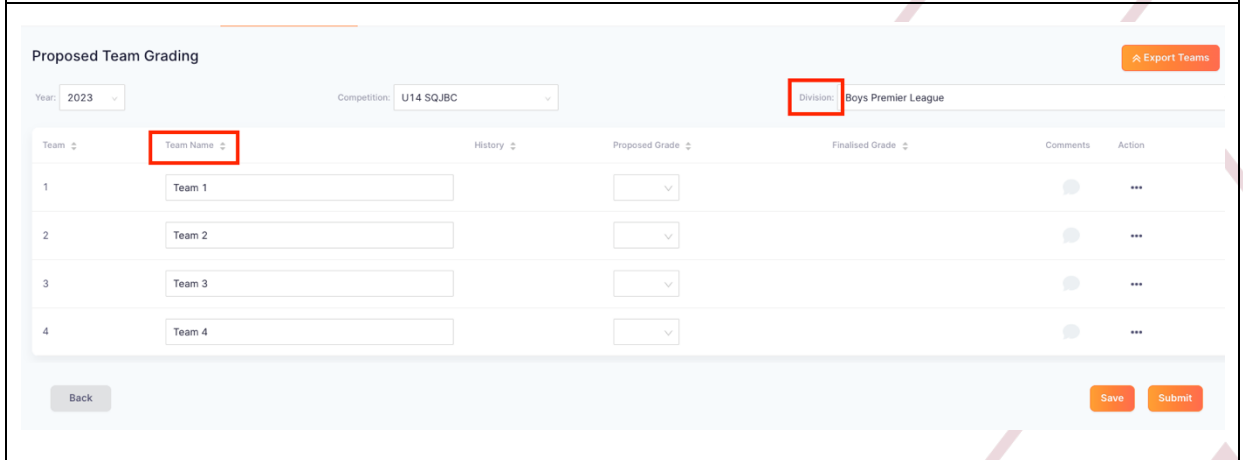
PROPOSE GRADES

1 In the **Competition Module**, select the **Participating-in Competitions Tab** then select **Team Grading**



The screenshot shows the 'Competitions' page in BasketballConnect. The 'Participating-In Competitions' tab is selected and highlighted with a red box. A dropdown menu is open, showing 'Team Grading' highlighted with a red box. The page also shows a 'Year' dropdown set to '2023' and a 'Owned Competitions' section with a 'Name' dropdown, 'Divisions' dropdown, and 'Teams' dropdown.

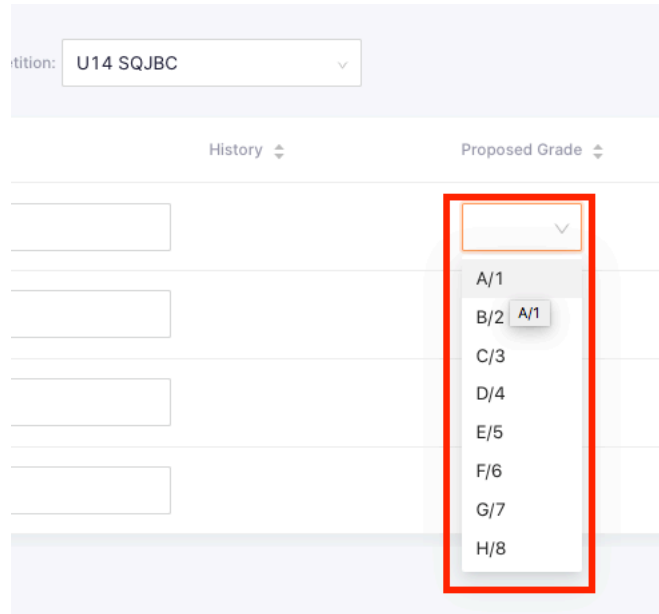
2 The teams you created for each division will display on the left
You can view each division by using the drop-down menu on the right



The screenshot shows the 'Proposed Team Grading' page. The 'Year' is set to '2023', the 'Competition' is 'U14 SQJBC', and the 'Division' is 'Boys Premier League', which is highlighted with a red box. The 'Team Name' dropdown is also highlighted with a red box. The page displays a table with columns for 'Team', 'Team Name', 'History', 'Proposed Grade', 'Finalised Grade', 'Comments', and 'Action'. There are four rows, each with a team name input field and a grade dropdown. At the bottom, there are 'Back', 'Save', and 'Submit' buttons.

Team	Team Name	History	Proposed Grade	Finalised Grade	Comments	Action
1	Team 1					...
2	Team 2					...
3	Team 3					...
4	Team 4					...

3 In the drop-down menu next to each team, select your proposed grade from the displayed list

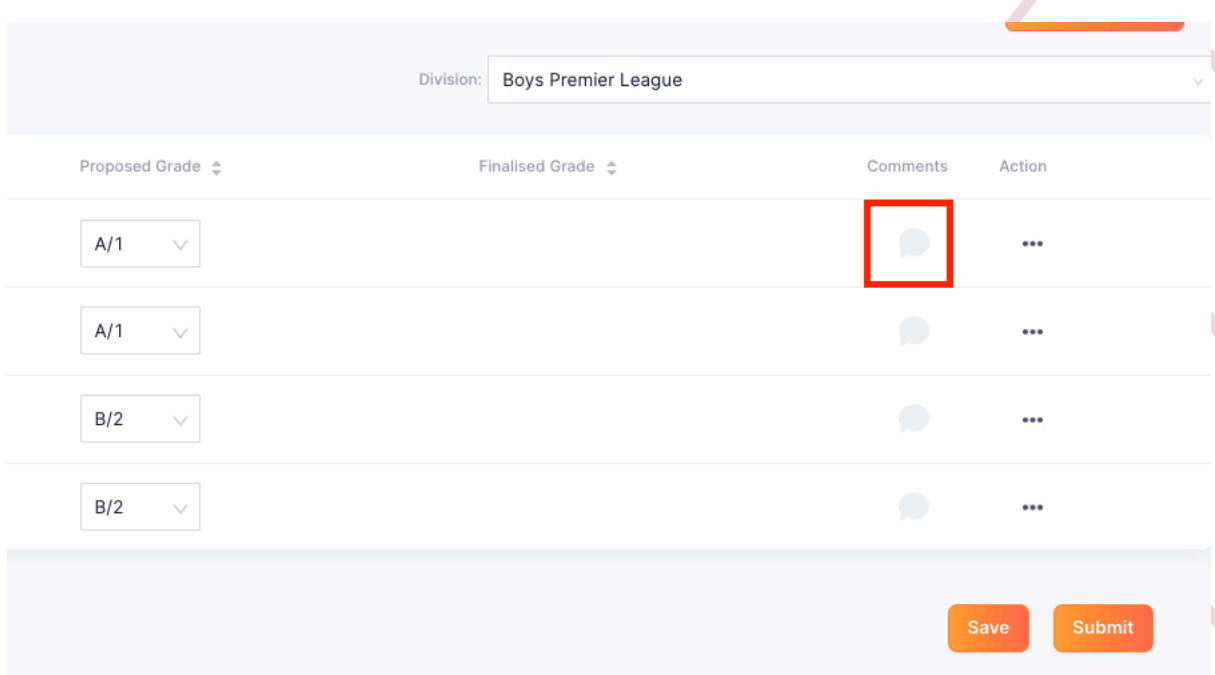


Division: U14 SQJBC





History Proposed Grade

A/1
B/2 A/1
C/3
D/4
E/5
F/6
G/7
H/8

4 If you need to leave any comments for the competition organiser, you can select the **speech bubble** next to the team you need a comment for

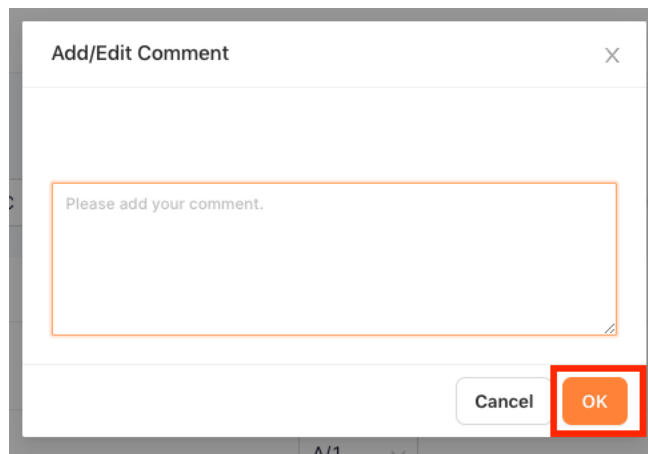


Division: Boys Premier League

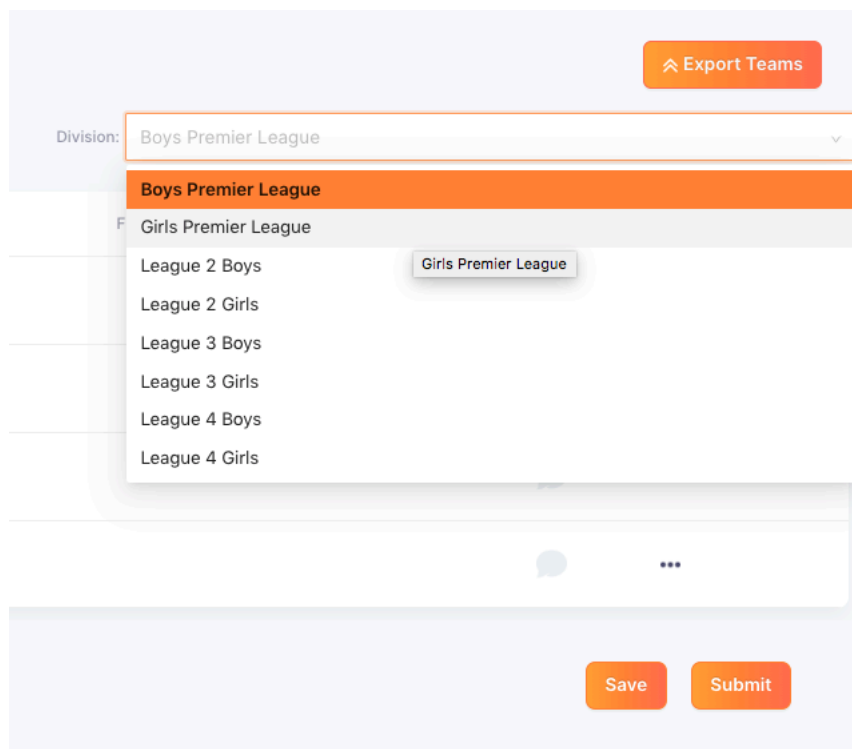
Proposed Grade	Finalised Grade	Comments	Action
A/1			...
A/1			...
B/2			...
B/2			...

Save Submit

5 Add any comments then select **OK**

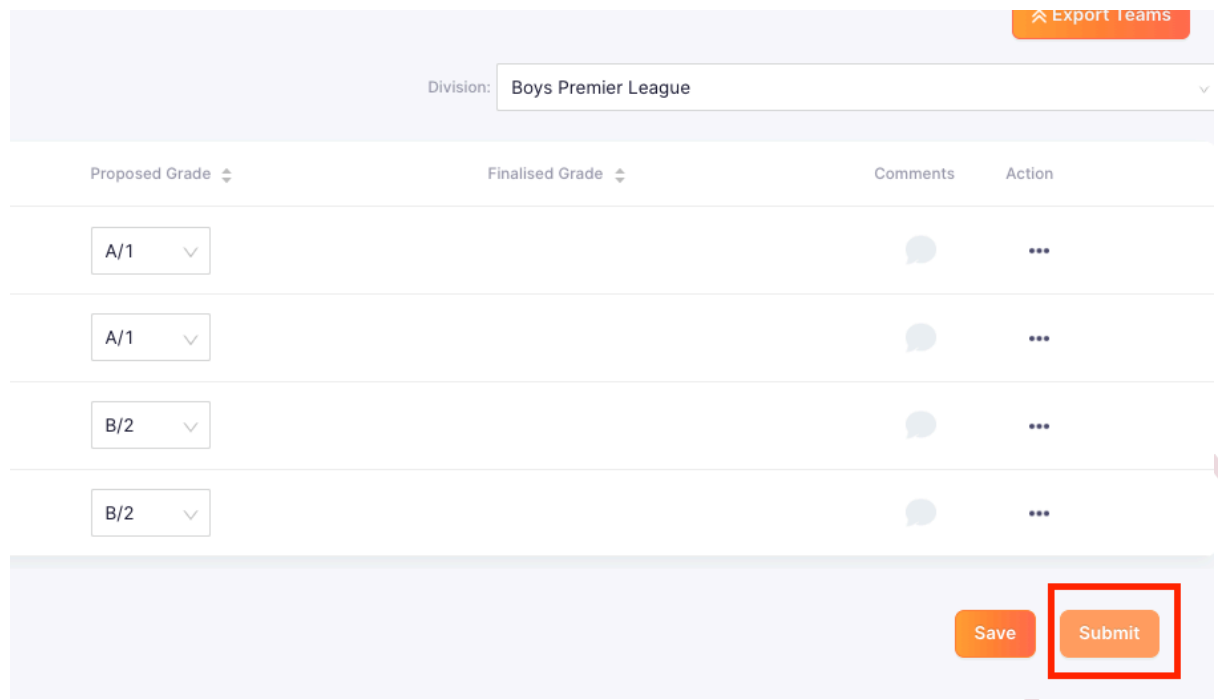


6 Work your way through each division by selecting it from the drop-down menu on the right of the screen



7 Once you have completed all team grading for each division, select **Submit**

This will now move onto the competition organiser to finalise



Export Teams

Division: Boys Premier League

Proposed Grade	Finalised Grade	Comments	Action
A/1			
A/1			
B/2			
B/2			

Save Submit